

# Cost Accountant 1

Rogers' Chocolates Ltd.

|                           |  |
|---------------------------|--|
| <b>Posted:</b>            | May 6, 2024  |
| <b>Closing Date:</b>      | May 17, 2024   |
| <b>Salary:</b>            | Annual salary \$42,500 to \$57,500 (based on experience) with benefit plan |
| <b>Job Type:</b>          | Full-time permanent  |
| <b>Start Date:</b>        | ASAP   |
| <b>Minimum Education:</b> | Bachelor's degree in accounting or equivalent with Cost Accounting.        |
| <b>Location(s):</b>       | 4253 Commerce Circle, Victoria B.C.  |

Rogers Chocolates has an opening for a Cost Accountant to join our team. You will work closely with the Finance department to complete the monthly accounting cycle of the company and support our factory operations. This position will focus on the month-end processing, input into the manufacturing system and inventory control. This is a challenging and rewarding position for an individual with growth aspirations. This position is ideally suited for a CPA student, but not a requirement of the job.

You will work closely with the Management team and support the Finance Division.

## Functions to be performed:

- Develop and understand manufacturing systems.
- Ensure that inventory and manufacturing assets are properly controlled and recorded.
- Maintain a system of product creation and record keeping of inventory items.
- Develop and understand the company's manufacturing costs and allocations.
- Provide accurate and timely periodic analysis to management.
- Perform Month End factory cut off and prepare related Journal Entries.
- Investigate discrepancies in results.
- Provide Product Costing and analysis.

This position is an excellent opportunity to build on your career within our company. This is a developing position, and the successful candidate must be flexible as the role develops.

## Necessary skill sets:

- 1-2 years of experience in either a cost accounting role or manufacturing environment.
- Bachelor's degree in accounting or related field with emphasis on cost accounting.
- Attention to detail and thoroughness.
- The ability to be organized and meet deadlines is a must.
- Excellent documentation and communication skills with the ability to communicate clearly and concisely, both verbally and in writing.
- Strong capabilities in the use of Microsoft Excel and high proficiency in computers data manipulation.
- Excellent critical thinking and problem-solving skills.
- Full-time availability.
- The ability and understanding of the sensitivity and confidentiality of company and employee information and maintains that trust of confidentiality.

Applicants who present an equivalent combination of qualifications and experience will be considered and are encouraged to apply. Please email Resume to: - [Patrickw@rogerschocolates.com](mailto:Patrickw@rogerschocolates.com)